



WINCHESTER REGIONAL AIRPORT

491 AIRPORT ROAD
WINCHESTER, VIRGINIA 22602
(540) 662-5786

Regular Meeting Agenda

The Winchester Regional Airport Authority will meet in the Terminal Building Conference Room on Thursday, March 10, 2022 at 5:00 P.M.

Bill Pifer, Chairman, Presiding

1. Call to Order
2. Approval of Agenda
3. Approval of Meeting Minutes – February 10, 2022, WRAA Regular Meeting
4. Public Comments
5. Chairman Comments
6. Committee Reports
 - a. Finance – FY21 Audit Review
 - b. Building/Lease
 - c. Minimum Standards/Personnel/Security
 - d. Marketing/Development
7. Operations Review – Operations Supervisor
8. Open Issues – Executive Director
 - a. Authority Committees & Bylaws Update
 - b. Capital Projects Review
9. New Business – Executive Director
 - a. FY23 Budget Update
 - b. BIL Airport Terminal Program Grant Application
 - c. USDA Rural Development Loan Proposal
10. Announcements
11. Adjournment

FEBRUARY 2022 Meeting Minutes Winchester Regional Airport Authority

The Winchester Regional Airport Authority Board of Directors met in regular session in the conference room of the terminal building at 5:00 P.M. on February 10, 2022.

Present: Bill Pifer (City of Winchester), Gene Fisher (Frederick County), Carley Walker (Frederick County), Rhett Champagne (Frederick County), Frank Haun (Shenandoah County), John Eberhardt (City of Winchester), Jerome Butler (Warren County), Councilor Phil Milstead (City of Winchester Liaison)

Absent: Thomas Leone (Frederick County), Leslie Melanson (Clarke County), Paul Anderson (Historian)

OPEN MEETING

Chairman Pifer called the meeting to order at 5:00 P.M.

APPROVE MEETING AGENDA

Motion: Approve agenda as distributed – by John Eberhardt, second by Gene Fisher. Motion passed unanimously.

APPROVE MINUTES – January 13, 2022 Regular Business Meeting

Motion: Approve as distributed – by Frank Haun, second by John Eberhardt. Motion passed unanimously.

PUBLIC COMMENT

None

CHAIRMAN – OPENING REMARKS

Chairman Pifer welcomed Rhett Champagne as the newest Authority board member appointee from Frederick County. Bill also shared positive comments made by Delta Airport Consultants and TMG at the KOKV Hangars preconstruction meeting earlier that day.

OPERATIONS REVIEW

Dave recapped the latest operations update. Recently, staffing has continued to be a challenge due to COVID or long-term FMLA related absences. A snow event in late January caused several days of cleanup and one application of solid de-ice chemical. We saw approximately 6” of snow and 1” of ice. We are in the process of beginning to prepare mowing equipment for spring operations. The gearbox on the batwing mower is in the midst of repair. Hangar 509 saw significant action during the preceding month, with several overnight stays by turbine and piston aircraft alike. The annual based aircraft survey was completed and submitted to the Virginia Department of Aviation (DOAV) and Frederick County Treasurer’s Office. We are in receipt of a 2005 GMC Canyon pickup truck that was put out for interagency transfer by Frederick County Finance. We will work to get the vehicle registered and develop a plan for its use. Maintenance staff installed a new block heater for the ground power unit (GPU). Two fuel hoses on the jet trucks have been replaced. Cameras have been installed on top of the terminal building that show a panoramic view of the runway and apron environment. This will be especially useful to monitor and

document construction progress. Currently, the glideslope is NOTAM'd out of service. A call has been made to maintenance provider, Austin Electric. As a reminder, the system is owned and maintained by the DOAV.

NEW BUSINESS - EXECUTIVE DIRECTOR

Nick started by offering public thanks to the Frederick County Sheriff's Office for their support during the recent snow system. We suffered a hydraulic line failure on the blue tractor and they were quick to offer a substitute backhoe for our use.

A budget presentation was made to Warren County on January 28th and we are scheduled to deliver another to Clarke County on February 24th. For FY23 we are requesting a \$5K contribution to the capital budget from Clarke, Shenandoah, and Warren County.

We received word that the Lord Fairfax Community College Board of Directors voted to approve a new drone certificate program. The Authority provided a letter of support for this effort.

The 2nd annual VALOR 5K runway run has been proposed for April 23, 2022 between 8:00-10:00 A.M. The date was chosen to de-conflict with upcoming construction projects set to begin this spring. We are still awaiting FAA concurrence to close the runway and associated taxiways during this time; however we do not anticipate any issues. The aerodrome would remain open to facilitate air ambulance operations as necessary.

Motion: Approve closure of the runway and taxiways to host the 2nd annual VALOR 5K runway run on April 23, 2022 from 8:00-10:00 A.M. – by Bill Pifer, second by Frank Haun. Motion passed unanimously.

Nick discussed efforts to secure a budget amendment at the General Assembly to support construction of a new terminal facility. We are fortunate to have gained support for the vision of the terminal by Delegate Gooditis and Senator Vogel. Each submitted a general fund budget amendment in their respective legislative body. Nick also gave a brief recap of the Virginia Airport Operators Council (VAOC) Legislative Day in Richmond.

Nick asked Carley Walker to give an update of outreach efforts to Starbase. Carley explained what Starbase is and how Winchester is home to the only Starbase location in the Commonwealth. Recently, Carley connected with their director, Susan Corrigan, and invited Nick to participate in a presentation to a group of students. We hope it is the start of a positive new relationship with this incredible community resource.

Two other updates regarding terminal funding: A pre-application is working its way through the USDA Rural Development Program. An application will be made to the Airport Terminal Program under the Bipartisan Infrastructure Legislation (BIL).

Nick gave an overview of ongoing and upcoming capital projects. There were recent bid openings for two projects: Terminal Site Prep Phase 2 and Runway 14 Obstruction Removal Phase 1. A preconstruction conference for the KOKV Hangars project was held on February 10. A groundbreaking ceremony is scheduled for February 18th at 2:00 P.M. The Change Order #1 for the Terminal Design project was approved by the Virginia Aviation Board.

A proposal was discussed to amend the Authority committees to the following: Executive, Finance and Budget, Foundation and Community Outreach, Marketing and Business Development. Bill requested everyone review the structure and come prepared to discuss further at the March meeting.

A triennial security audit was performed by the Frederick County Sheriff's Office. A draft report was received and will be reviewed prior to submission to the DOAV.

COMMITTEE REPORTS

(a) Finance Report – Leslie Melanson, Secretary/Treasurer – Nick gave an overview of County financial information and January fuel sales.

Motion: Accept finance report – by Frank Haun, second by Carley Walker. Motion passed unanimously.

(b) Building/Lease Committee – Vacant – No report.

(c) Minimum Standards/Personnel Committee – Dave Reichert, Chair – No report.

(d) Marketing Committee – Bill Pifer, Chair – No report.

COMMENTS – BOARD MEMBERS

Gene Fisher – Gene gave airport staff “kudos” for their diligent work despite various staffing shortages.

Jay Butler – Jay added that his experience with the staff from a pilot's perspective has always been positive.

ADJOURNMENT

Motion: There being no further business, a motion was made to adjourn at 6:20 P.M. – by John Eberhardt, second by Gene Fisher. Motion passed unanimously.

Respectfully submitted,

Nick Sabo, Executive Director

WRAA Adopted:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
AIRPORT AUTHORITY OPERATING FUND					
100-1010	CASH	354,486.18	189,249.62	174,543.85-	369,191.95
100-1150	RECEIVABLE ARREARS PAY DEFERRED	4,052.32			4,052.32
100-1151	ACCOUNTS RECEIVABLE-STATE				
100-1153	ACCOUNTS RECEIVABLE - OTHER				
100-1310	DUE FROM OTHER FUNDS				
100-1910	ESTIMATED REVENUE	2,033,545.00	290,000.00		2,323,545.00
100-1911	APPROPRIATIONS	2,116,541.00-		290,000.00-	2,406,541.00-
100-1913	ESTIMATED TRANSFERS FR OTHER FUNDS	68,488.00			68,488.00
100-1914	ENCUMBRANCES	12,393.99			12,393.99
	CASH	356,424.49	479,249.62	464,543.85-	371,130.26
	TOTAL ASSETS	356,424.49	479,249.62	464,543.85-	371,130.26
200-2020	ACCOUNTS PAYABLE		99,868.20	99,868.20-	
200-2021	PAYROLL CLEARING ACCOUNT		32,632.92	32,632.92-	
200-2040	A/P ACCRUAL				
200-2070	DUE TO OTHER FUNDS				
200-2160	ACCRUED WAGES PAYABLE	23,057.57-			23,057.57-
	ACCOUNTS PAYABLE	23,057.57-	132,501.12	132,501.12-	23,057.57-
240-2440	FUND BAL.RESERVE FOR ENCUMBRANCES	12,393.99-			12,393.99-
240-2530	FUND BALANCE	215,297.57-			215,297.57-
	FUND BAL.RESERVE FOR ENCUMBRANCES	227,691.56-			227,691.56-
	TOTAL LIABILITIES	250,749.13-	132,501.12	132,501.12-	250,749.13-

REVENUE SUMMARY

--DETAIL--

7/01/2021 - 2/28/2022

--DETAIL--

FUND #-085 AIRPORT AUTH CAP PROJ FUND

MAJOR		BUDGET	APPR.	CURRENT	Y-T-D		%
ACCT#	DESCRIPTION	AMOUNT	AMOUNT	AMOUNT	AMOUNT	BALANCE	REMAIN.
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999	AIRPORT AUTH CAP PROJ FUND						
15000	REVENUE FROM USE OF MONEY AND PROPE						
15010	REVENUE FROM USE OF MONEY						
18990	REVENUE FROM USE OF MONEY						
19010	REVENUE FROM USE OF MONEY						
19110	REVENUE FROM USE OF MONEY						
0009	LOCAL CAPITAL CONTRIBUTIONS	.00	27,182.00	.00	25,884.10	1,297.90	4.77
	REVENUE FROM USE OF MONEY	.00	27,182.00	.00	25,884.10	1,297.90	4.77
		-----	-----	-----	-----	-----	-----
	REVENUE FROM USE OF MONEY AND PROPE	.00	27,182.00	.00	25,884.10	1,297.90	4.77
24040	REVENUE FROM USE OF MONEY						
0012	STATE REIMB. CAPITAL PROJECTS	.00	1,533,845.00	.00	337,788.32	1,196,056.68	77.97
	REVENUE FROM USE OF MONEY	.00	1,533,845.00	.00	337,788.32	1,196,056.68	77.97
		-----	-----	-----	-----	-----	-----
	REVENUE FROM USE OF MONEY AND PROPE	.00	1,533,845.00	.00	337,788.32	1,196,056.68	77.97
32000	NON-CATEGORICAL AID - FEDERAL						
32010	NON-CATEGORICAL AID - FEDERAL						
33010	NON-CATEGORICAL AID - FEDERAL						
0012	FEDERAL REIMB. CAPITAL PROJECTS	.00	4,416,667.00	53,944.99	53,944.99	4,362,722.01	98.77
	NON-CATEGORICAL AID - FEDERAL	.00	4,416,667.00	53,944.99	53,944.99	4,362,722.01	98.77
		-----	-----	-----	-----	-----	-----
	NON-CATEGORICAL AID - FEDERAL	.00	4,416,667.00	53,944.99	53,944.99	4,362,722.01	98.77
41040	NON-CATEGORICAL AID - FEDERAL						
51050	NON-CATEGORICAL AID - FEDERAL						
0002	TRANSFER FROM GENERAL OPER. FUND	.00	405,008.00	364,778.98	405,561.32	553.32-	.13-
	NON-CATEGORICAL AID - FEDERAL	.00	405,008.00	364,778.98	405,561.32	553.32-	.13-
		-----	-----	-----	-----	-----	-----
	NON-CATEGORICAL AID - FEDERAL	.00	405,008.00	364,778.98	405,561.32	553.32-	.13-
	--FUND TOTAL--	.00	6,382,702.00	418,723.97	823,178.73	5,559,523.27	87.10

--DETAIL--

7/01/2021 - 2/28/2022

--DETAIL--

FUND #-085 AIRPORT AUTH CAP PROJ FUND

MAJOR		BUDGET	APPR.	CURRENT	Y-T-D	ENCUMBRANCE	UNENCUMBERED	%
ACCT#	DESCRIPTION	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	BALANCE	REMAIN.
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999	AIRPORT AUTH CAP PROJ FUND							
81030	AIRPORT AUTHORITY CAPITAL PROJECTS							
81030-000	AIRPORT AUTHORITY CAPITAL PROJECTS	PROFESSIONAL SERVICES-OTHER						
3002-000	PROFESSIONAL SERVICES-OTHER	.00	341.00	.00	.00	.00	341.00	100.00
8001-000	MACHINERY & EQUIPMENT	.00	217,659.00	.00	2,977.00	.00	214,682.00	98.63
8801-056	RENOVATE GEN. AVIA. TERM.-CONST.	.00	236,364.92	.00	146,295.10	.00	90,069.82	38.10
8801-172	TAXIWAY A RELOCATION-PHASE 1 DEMO	.00	4,000,000.00	7,724.04	22,598.53	3,015,826.47	961,575.00	24.03
8801-174	TAXIWAY A RELOCATION PH 2 DESIGN	.00	250,000.00	.00	6,870.50	235,129.50	8,000.00	3.20
8801-202	NEW GA TERINAL BLDG-DESIGN	.00	383,368.31	.00	299,340.39	84,026.38	1.54	.00
8801-203	NEW GA TERMINAL BLDG-SITE DESIGN	.00	2,019,855.00	99,554.25	209,338.53	14,039.47	1,796,477.00	88.94
8801-206	RUNWAY 14 OBSTRUCTION REMOVAL PH 2	.00	166,667.00	13,800.00	46,000.00	32,000.00	88,667.00	53.20
	--SUB TOTAL--	.00	7,274,255.23	121,078.29	733,420.05	3,381,021.82	3,159,813.36	43.43
	AIRPORT AUTHORITY CAPITAL PROJECTS	.00	7,274,255.23	121,078.29	733,420.05	3,381,021.82	3,159,813.36	43.43
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	AIRPORT AUTHORITY CAPITAL PROJECTS	.00	7,274,255.23	121,078.29	733,420.05	3,381,021.82	3,159,813.36	43.43
92010-000	AIRPORT AUTHORITY CAPITAL PROJECTS	TRANSFERS TO OTHER FUNDS						
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
	--FUND TOTAL--	.00	7,274,255.23	121,078.29	733,420.05	3,381,021.82	3,159,813.36	43.43

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	003596	TITAN AVIATION FUELS	3549407	2/28/2022		4017-081090-5414-000-000-	.00	24,298.92	17869	MERCHANDISE FOR RESALE	22110
00000	003596	TITAN AVIATION FUELS	R3547677	2/28/2022		4017-081090-9001-000-000-	.00	2,091.10	17869	LEASE/RENT OF EQUIPMENT	22110
						CHECK TOTAL		26,390.02			
00000	004484	BRYAN MICHAEL L	9709-AIRPORT	2/28/2022		4017-081090-3002-000-000-	.00	1,003.00	17872	PROFESSIONAL SERVICES	22110
						CHECK TOTAL		1,003.00			
00000	001355	XEROX FINANCIAL SERVICES	3084372	2/28/2022		4017-081090-9001-000-000-	.00	199.37	715299	LEASE/RENT OF EQUIPMENT	22110
						CHECK TOTAL		199.37			
						CLASS TOTAL		27,592.39			

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-3004-000-001-	.00	51.00	17855	REPAIR & MAINTENANCE EQUIP.	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-3004-000-001-	.00	51.00	17855	REPAIR & MAINTENANCE EQUIP.	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-3010-000-000-	.00	635.23	17855	OTHER CONTRACTUAL SERVICES	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-3010-000-000-	.00	280.15	17855	OTHER CONTRACTUAL SERVICES	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5101-000-000-	.00	5,680.80	17855	ELECTRICAL SERVICES	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5102-000-000-	.00	240.59	17855	HEATING SERVICES	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5102-000-000-	.00	189.31	17855	HEATING SERVICES	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5102-000-000-	.00	502.32	17855	HEATING SERVICES	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5102-000-000-	.00	52.82	17855	HEATING SERVICES	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5102-000-000-	.00	140.55	17855	HEATING SERVICES	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5102-000-000-	.00	284.74	17855	HEATING SERVICES	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5102-000-000-	.00	389.21	17855	HEATING SERVICES	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5103-000-000-	.00	119.81	17855	WATER & SEWAGE SERVICES	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5103-000-000-	.00	178.24	17855	WATER & SEWAGE SERVICES	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5103-000-000-	.00	61.79	17855	WATER & SEWAGE SERVICES	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5103-000-000-	.00	365.38	17855	WATER & SEWAGE SERVICES	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5204-000-002-	.00	118.86	17855	TELEPHONE	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5204-000-002-	.00	553.24	17855	TELEPHONE	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5401-000-000-	.00	67.43	17855	OFFICE SUPPLIES	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5407-000-000-	.00	26.99	17855	REPAIR AND MAINTENANCE SUPPLIES	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5407-000-000-	.00	168.00	17855	REPAIR AND MAINTENANCE SUPPLIES	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5408-000-000-	.00	264.15	17855	VEHICLE AND POWERED EQUIP SUPPLIES	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5408-000-000-	.00	26.95	17855	VEHICLE AND POWERED EQUIP SUPPLIES	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5408-000-000-	.00	71.00	17855	VEHICLE AND POWERED EQUIP SUPPLIES	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5408-000-000-	.00	11.44	17855	VEHICLE AND POWERED EQUIP SUPPLIES	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5408-000-000-	.00	29.96	17855	VEHICLE AND POWERED EQUIP SUPPLIES	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5408-000-000-	.00	33.97	17855	VEHICLE AND POWERED EQUIP SUPPLIES	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5413-000-000-	.00	1.53	17855	OTHER OPERATING SUPPLIES	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5413-000-000-	.00	107.88	17855	OTHER OPERATING SUPPLIES	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5413-000-000-	.00	74.94	17855	OTHER OPERATING SUPPLIES	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5413-000-000-	.00	106.12	17855	OTHER OPERATING SUPPLIES	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5413-000-001-	.00	45.98	17855	LINE SERVICE EQUIPMENT	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5413-000-001-	.00	129.95	17855	LINE SERVICE EQUIPMENT	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5801-000-000-	.00	702.00	17855	DUES & MEMBERSHIP	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-5801-000-000-	.00	35.00	17855	DUES & MEMBERSHIP	22111
00000	007822	BANK OF AMERICA N A	01/31/2022	2/25/2022		4017-081090-9001-000-000-	.00	93.45	17855	LEASE/RENT OF EQUIPMENT	22111
								11,891.78			
								11,891.78			

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	002707	QUARLES ENERGY SERVICES &	1/22-1585	2/16/2022		4017-081090-5408-000-001-	.00	1,080.29	17800	VEHICLE GAS-AIRPORT USE	22105
						CHECK TOTAL		1,080.29			
00000	003596	TITAN AVIATION FUELS	3541588	2/16/2022		4017-081090-5414-000-000-	.00	34,418.24	17802	MERCHANDISE FOR RESALE	22105
00000	003596	TITAN AVIATION FUELS	3545983	2/16/2022		4017-081090-5414-000-000-	.00	24,511.13	17802	MERCHANDISE FOR RESALE	22105
						CHECK TOTAL		58,929.37			
00000	001355	XERCK FINANCIAL SERVICES	3029635	2/16/2022		4017-081090-9001-000-000-	.00	199.37	715140	LEASE/RENT OF EQUIPMENT	22105
						CHECK TOTAL		199.37			
00000	010235	VIRGINIA AIRPORT OPERATOR	1206-FISHER	2/16/2022		4017-081090-5801-000-000-	.00	75.00	715151	DUES & MEMBERSHIP	22105
00000	010235	VIRGINIA AIRPORT OPERATOR	1231-SABO	2/16/2022		4017-081090-5801-000-000-	.00	100.00	715151	DUES & MEMBERSHIP	22105
						CHECK TOTAL		175.00			
						CLASS TOTAL		60,384.03			

AIRPORT AUTHORITY CAPITAL PROJECTS

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
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22776	003802	DELTA AIRPORT CONSULTANTS	CA4-18120	2/28/2022		4085-081030-8801-000-172-	.00	6,001.74	17870	TAXIWAY A RELOCATION-PHASE 1 DEMO	22110
22711	003802	DELTA AIRPORT CONSULTANTS	6-20027	2/28/2022		4085-081030-8801-000-203-	.00	19,373.92	17870	NEW GA TERMINAL BLDG-SITE DESIGN	22110
22760	003802	DELTA AIRPORT CONSULTANTS	4-21036	2/28/2022		4085-081030-8801-000-206-	.00	4,600.00	17870	RUNWAY 14 OBSTRUCTION REMOVAL PH 2	22110
						CHECK TOTAL		29,975.66			
						CLASS TOTAL		29,975.66			

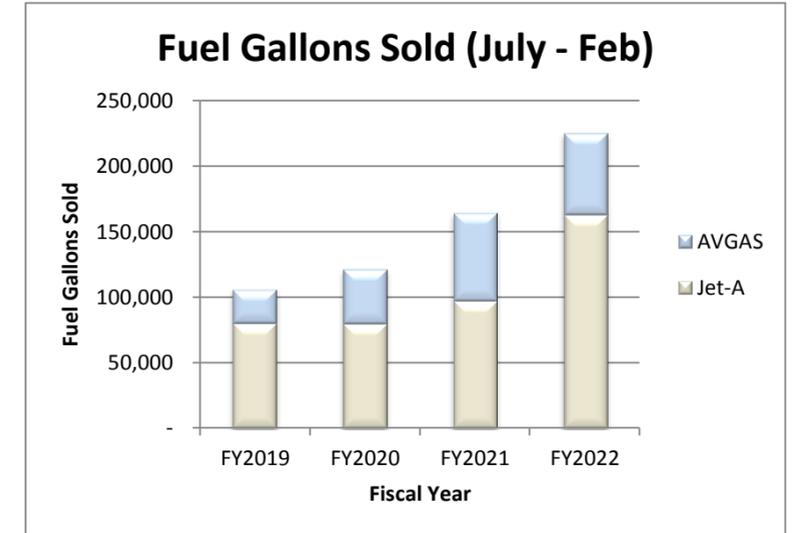
AIRPORT AUTHORITY CAPITAL PROJECTS

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
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22776	003802	DELTA AIRPORT CONSULTANTS	CA3-18120	2/16/2022		4085-081030-8801-000-172-	.00	1,722.30	17803	TAXIWAY A RELOCATION-PHASE 1 DEMO	22105
22711	003802	DELTA AIRPORT CONSULTANTS	5-20027	2/16/2022		4085-081030-8801-000-203-	.00	80,180.33	17803	NEW GA TERMINAL BLDG-SITE DESIGN	22105
22760	003802	DELTA AIRPORT CONSULTANTS	3-21036	2/16/2022		4085-081030-8801-000-206-	.00	9,200.00	17803	RUNWAY 14 OBSTRUCTION REMOVAL PH 2	22105
						CHECK TOTAL		91,102.63			
						CLASS TOTAL		91,102.63			

**Winchester Regional
Airport
Fuel Gallons Sold**

TOTAL GALLONS OF FUEL PRODUCTS SOLD

Fiscal Year	TOTAL GALLONS OF FUEL PRODUCTS SOLD													Increase / (Decrease) Over Prior Year	
	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Over/ (Short)
July	42,724	29,277	31,814	36,654	18,673	19,778	15,431	17,079	22,444	16,418	17,148	16,387	27,251	37,307	10,056
August	36,611	26,159	24,324	34,261	19,755	17,900	15,552	18,267	15,699	14,004	19,439	16,288	21,866	32,639	10,773
September	36,983	29,081	27,575	6,733	19,177	20,136	20,680	15,485	15,028	15,144	14,945	16,702	22,699	32,428	9,729
October	40,344	36,999	32,623	5,658	17,645	20,085	21,535	19,072	20,578	18,087	15,493	14,337	25,904	29,420	3,516
November	28,282	26,294	26,193	4,599	25,527	13,361	12,474	12,393	14,097	14,811	13,661	16,949	19,467	28,045	8,578
December	24,216	23,396	19,468	9,701	17,367	11,706	9,372	14,146	8,887	12,882	10,971	17,011	20,432	22,478	2,046
January	20,456	21,370	23,108	16,610	21,208	10,443	7,351	7,376	8,787	12,195	7,379	10,876	13,342	19,869	6,527
February	18,250	15,900	23,091	19,477	11,316	8,987	7,587	7,877	13,733	11,535	7,446	13,093	13,696	23,081	9,385
March	28,433	23,362	29,594	17,122	13,238	12,287	6,922	9,384	10,481	13,095	10,289	10,318	19,029	0	(19,029)
April	29,187	31,277	23,299	16,214	14,214	13,910	13,692	11,735	11,976	14,175	14,410	7,982	24,392	0	(24,392)
May	26,908	31,700	29,507	28,509	21,282	13,669	13,077	12,943	14,980	17,472	15,470	11,491	27,458	0	(27,458)
June	35,972	34,248	30,783	21,605	19,214	18,127	11,742	21,351	19,781	20,428	13,723	21,693	38,897	0	(38,897)
Total	368,366	329,063	321,378	217,142	218,618	180,388	155,414	167,106	176,468	180,246	160,374	173,127	274,433	225,267	(49,166)



BREAKDOWN BY FUEL TYPE - GALLONS ONLY

Fiscal Year	FY 2014		FY 2015		FY 2016		FY 2017		FY 2018		FY 2019		FY 2020		FY 2021		FY 2022		Increase/(Decrease)		AVGAS	
	Jet-A	AVGAS	Jet-A	AVGAS	Jet-A	AVGAS	TRUCK	SARA														
July	14,211	5,567	10,055	5,376	11,415	5,664	16,445	5,999	11,582	4,836	12,272	4,876	10,970	5,417	17,156	10,095	27,905	9,402	10,749	(693)	5,250	4,152
August	13,172	4,728	9,768	5,784	11,580	6,687	9,409	6,290	8,899	5,105	14,622	4,817	10,336	5,952	12,549	9,317	24,978	7,661	12,429	(1,656)	4,498	3,163
September	12,525	7,611	14,310	6,370	8,504	6,981	8,887	6,141	10,140	5,004	11,723	3,222	10,719	5,983	12,181	10,518	22,491	9,937	10,310	(581)	6,634	3,303
October	13,605	6,480	16,647	4,888	13,265	5,807	13,788	6,790	13,242	4,845	12,090	3,403	8,306	6,031	15,257	10,647	22,224	7,196	6,967	(3,451)	4,420	2,776
November	9,002	4,359	8,970	3,504	8,532	3,861	9,389	4,708	10,929	3,882	10,780	2,881	11,903	5,046	10,449	9,018	19,926	8,119	9,477	(899)	5,312	2,807
December	8,751	2,955	6,174	3,198	10,515	3,631	5,854	3,033	9,143	3,739	7,835	3,136	12,129	4,882	13,143	7,289	15,760	6,718	2,617	(571)	3,697	3,021
January	8,348	2,095	5,436	1,915	5,191	2,185	6,334	2,453	9,686	2,509	5,413	1,966	6,699	4,177	7,454	5,888	14,738	5,131	7,284	(757)	3,766	1,365
February	6,063	2,924	5,543	2,044	5,604	2,273	9,983	3,750	9,232	2,303	5,476	1,970	8,864	4,229	9,007	4,689	14,622	8,459	5,615	3,770	6,916	1,543
March	9,523	2,764	4,555	2,367	6,604	2,780	7,050	3,431	9,071	4,024	7,379	2,910	4,927	5,391	11,118	7,911					0	
April	8,757	5,153	8,498	5,194	7,476	4,259	8,157	3,819	10,462	3,713	9,805	4,605	4,396	3,586	15,446	8,946					0	
May	8,749	4,920	6,813	6,264	9,216	3,727	11,397	3,583	12,977	4,495	11,461	4,009	4,590	6,901	17,423	10,035					0	
June	11,976	6,151	7,088	4,654	15,519	5,832	14,852	4,929	12,771	7,657	8,325	5,398	12,592	9,101	28,544	10,353					0	
Total	124,682	55,706	103,857	51,557	113,421	53,685	121,545	54,923	128,134	52,112	117,181	43,193	106,431	66,696	169,727	104,706	162,644	62,623	65,448	(4,838)	40,493	22,130