



# WINCHESTER REGIONAL AIRPORT

491 AIRPORT ROAD  
WINCHESTER, VIRGINIA 22602  
(540) 662-5786

## Regular Meeting Agenda

The Winchester Regional Airport Authority will meet in the Terminal Building Conference Room on Thursday, May 12, 2022 at 5:00 P.M.

### **Bill Pifer, Chairman, Presiding**

1. Call to Order
2. Approval of Agenda
3. Approval of Meeting Minutes – April 14, 2022, WRAA Regular Meeting
4. Public Comments
5. Chairman Comments
6. Committee Reports
  - a. Finance
  - b. Building/Lease
  - c. Minimum Standards/Personnel/Security
  - d. Marketing/Development
7. Airport Operations – Operations Supervisor
8. Open Issues – Executive Director
  - a. USDA Rural Development Loan
  - b. Authority Bylaws Update
9. New Business – Executive Director
  - a. Proposed FY23 Rates & Fees
  - b. WRAA Remote Attendance Policy
  - c. Terminal Project Update
10. Announcements
11. Adjournment

## **APRIL 2022 Meeting Minutes Winchester Regional Airport Authority**

The Winchester Regional Airport Authority Board of Directors met in regular session in the conference room of the terminal building at 5:00 P.M. on April 14, 2022.

**Present:** Bill Pifer (City of Winchester), Gene Fisher (Frederick County), Carley Walker (Frederick County), Frank Haun (Shenandoah County), John Eberhardt (City of Winchester), Jerome Butler (Warren County), Thomas Leone (Frederick County), Leslie Melanson (Clarke County), Councilor Phil Milstead (City of Winchester Liaison)

**Absent:** Rhett Champagne (Frederick County), Paul Anderson (Historian)

### **OPEN MEETING**

Chairman Pifer called the meeting to order at 5:00 P.M.

### **APPROVE MEETING AGENDA**

**Motion:** Approve agenda as distributed – by John Eberhardt, second by Gene Fisher. Motion passed unanimously.

### **APPROVE MINUTES – March 10, 2022 Regular Business Meeting**

**Motion:** Approve as distributed – by John Eberhardt, second by Tom Leone. Motion passed unanimously.

### **PUBLIC COMMENT**

None

### **CHAIRMAN – OPENING REMARKS**

Chairman Pifer invited the board and everyone present to recess to the lobby for the 2021 Frank G. Brewer Memorial Aerospace Education Award presentation to the Winchester Regional Airport Authority by Colonel Elizabeth Sydow, Virginia Civil Air Patrol Wing Commander.

### **COMMITTEE REPORTS**

#### **(a) Finance Report – Leslie Melanson, Secretary/Treasurer**

David Foley (Robinson Farmer Cox Associates) delivered a virtual presentation on the FY21 audit for the Winchester Regional Airport Authority.

**Motion:** Accept the FY21 audit as presented – by Frank Haun, second by Leslie Melanson. Motion passed unanimously.

### **OPERATIONS REVIEW**

Dave discussed the state of capital construction projects including Terminal Site Work Phase 2, Apron Phase 1, and KOKV Hangars. A new voice over internet protocol (VOIP) telephone system has been installed through our contract with Comcast. This includes a new auto-attendant system to manage incoming phone calls and streamline after-hours requests. Several exterior t-hangar

lights have been upgraded to LEDs. A hands-on oxygen service training session was conducted for flight line staff members on a Cirrus aircraft. Airport staff has been directed to perform the AOPA General Aviation Security Awareness training for the month of April. The airport is preparing for the VALOR 5K event on April 23<sup>rd</sup>. Mowing operations are underway and a NOTAM has been published to alert pilots about the presence of equipment operating near the runway and taxiways.

## **NEW BUSINESS - EXECUTIVE DIRECTOR**

Nick started by thanking Carley Walker for coordinating a recent airport tour for a homeschool group. Approximately 25 children and parents showed for a presentation that highlighted airport operations, flight training, and a hands-on tour of an aircraft.

A recent meeting with the Top of Virginia Regional Chamber of Commerce Board of Directors outlined the vision for the airport terminal building and ways to work collaboratively with the Chamber in the future.

The airport will host an aviation-themed exhibit booth at the 2022 Worlds of Work expo for local youths. Joining the airport will be representatives from the FAA, TSA, STEM Flights, and local flight schools. The expo will be held April 21-22, 2022.

The airport has submitted application to the Federal Communications Commission (FCC) to modify its UNICOM license to a new frequency. The rationale for the change is to reduce radio congestion caused by nearby airports with the same UNICOM frequency.

The airport submitted its application to the Airport Terminal Program in the Bipartisan Infrastructure Legislation bill on March 18<sup>th</sup>. A letter of support that outlined the qualifying reasons for our project and jointly signed by Representative Wexton, Senator Kaine, and Senator Warner was included with the submission. We anticipate hearing about the first round of grant awards sometime in June or July.

The Authority's pre-application to the USDA Rural Development Program was approved. The Authority has now been invited to make formal application to the program. A list of documents and requirements has been received and will be completed in the coming weeks.

There was discussion about the Authority's draft bylaws. There was concurrence to modify the standing committees to the following: Executive, Finance and Budget, Foundation and Community Outreach, Marketing and Business Development. Furthermore, it was agreed it would be preferable to establish the dates and times of regular meetings by vote on an annual basis instead of codifying it specifically in the bylaws. A revised draft of the bylaws was promised before the next meeting.

John Eberhardt gave a presentation on the upcoming Apple Blossom Fly-In drone demonstration. Authority board members are invited to attend the display and liaise with drone industry professionals and representatives of various regulatory agencies involved with sUAS integration in Virginia.

## **COMMENTS – BOARD MEMBERS**

None

## **ADJOURNMENT**

**Motion:** There being no further business, a motion was made to adjourn at 6:41 P.M. – by John Eberhardt, second by Gene Fisher. Motion passed unanimously.

Respectfully submitted,

Nick Sabo, Executive Director

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WRAA Adopted:

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
AIRPORT AUTHORITY OPERATING FUND					
100-1010	CASH	373,313.62	277,739.14	162,269.69-	488,783.07
100-1150	RECEIVABLE ARREARS PAY DEFERRED	4,052.32			4,052.32
100-1151	ACCOUNTS RECEIVABLE-STATE				
100-1153	ACCOUNTS RECEIVABLE - OTHER				
100-1310	DUE FROM OTHER FUNDS				
100-1910	ESTIMATED REVENUE	2,323,545.00			2,323,545.00
100-1911	APPROPRIATIONS	2,406,541.00-			2,406,541.00-
100-1913	ESTIMATED TRANSFERS FR OTHER FUNDS	68,488.00			68,488.00
100-1914	ENCUMBRANCES	305.04			305.04
	CASH	363,162.98	277,739.14	162,269.69-	478,632.43
	TOTAL ASSETS	363,162.98	277,739.14	162,269.69-	478,632.43
200-2020	ACCOUNTS PAYABLE		88,720.54	88,720.54-	
200-2021	PAYROLL CLEARING ACCOUNT		32,740.83	32,740.83-	
200-2040	A/P ACCRUAL				
200-2070	DUE TO OTHER FUNDS				
200-2160	ACCRUED WAGES PAYABLE	23,057.57-			23,057.57-
	ACCOUNTS PAYABLE	23,057.57-	121,461.37	121,461.37-	23,057.57-
240-2440	FUND BAL.RESERVE FOR ENCUMBRANCES	305.04-			305.04-
240-2530	FUND BALANCE	215,297.57-			215,297.57-
	FUND BAL.RESERVE FOR ENCUMBRANCES	215,602.61-			215,602.61-
	TOTAL LIABILITIES	238,660.18-	121,461.37	121,461.37-	238,660.18-

--DETAIL--

7/01/2021 - 4/30/2022

--DETAIL--

FUND #-085 AIRPORT AUTH CAP PROJ FUND

MAJOR		BUDGET	APPR.	CURRENT	Y-T-D	ENCUMBRANCE	UNENCUMBERED	%
ACCT#	DESCRIPTION	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	BALANCE	REMAIN.
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999	AIRPORT AUTH CAP PROJ FUND							
81030	AIRPORT AUTHORITY CAPITAL PROJECTS							
81030-000	AIRPORT AUTHORITY CAPITAL PROJECTS	PROFESSIONAL SERVICES-OTHER						
3002-000	PROFESSIONAL SERVICES-OTHER	.00	341.00	.00	.00	.00	341.00	100.00
8001-000	MACHINERY & EQUIPMENT	.00	217,659.00	.00	2,977.00	12,440.88	202,241.12	92.91
8801-056	RENOVATE GEN. AVIA. TERM.-CONST.	.00	236,364.92	.00	146,295.10	.00	90,069.82	38.10
8801-172	TAXIWAY A RELOCATION-PHASE 1 DEMO	.00	4,000,000.00	6,300.00	96,620.88	3,008,604.12	894,775.00	22.36
8801-174	TAXIWAY A RELOCATION PH 2 DESIGN	.00	250,000.00	.00	6,870.50	235,129.50	8,000.00	3.20
8801-202	NEW GA TERMINAL BLDG-DESIGN	.00	383,368.31	.00	318,584.37	64,782.40	1.54	.00
8801-203	NEW GA TERMINAL BLDG-SITE DESIGN	.00	2,019,855.00	28,380.00	250,857.15	1,697,245.55	71,752.30	3.55
8801-206	RUNWAY 14 OBSTRUCTION REMOVAL PH 2	.00	166,667.00	.00	46,000.00	32,000.00	88,667.00	53.20
	--SUB TOTAL--	.00	7,274,255.23	34,680.00	868,205.00	5,050,202.45	1,355,847.78	18.63
	AIRPORT AUTHORITY CAPITAL PROJECTS	.00	7,274,255.23	34,680.00	868,205.00	5,050,202.45	1,355,847.78	18.63
		-----	-----	-----	-----	-----	-----	-----
	AIRPORT AUTHORITY CAPITAL PROJECTS	.00	7,274,255.23	34,680.00	868,205.00	5,050,202.45	1,355,847.78	18.63
92010-000	AIRPORT AUTHORITY CAPITAL PROJECTS	TRANSFERS TO OTHER FUNDS						
	--SUB TOTAL--	.00	.00	.00	.00	.00	.00	.00
	--FUND TOTAL--	.00	7,274,255.23	34,680.00	868,205.00	5,050,202.45	1,355,847.78	18.63

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	003596	TITAN AVIATION FUELS	R3575340	4/29/2022		4017-081090-9001-000-000-	.00	2,091.10	18186	LEASE/RENT OF EQUIPMENT	22130
						CHECK TOTAL		2,091.10			
00000	004484	BRYAN MICHAEL L	9786-AIRPORT	4/29/2022		4017-081090-3002-000-000-	.00	855.50	18187	PROFESSIONAL SERVICES	22130
						CHECK TOTAL		855.50			
00000	004597	GREENWAY ENGINEERING	LAB1804W-5	4/29/2022		4017-081090-3002-000-000-	.00	300.00	18189	PROFESSIONAL SERVICES	22130
						CHECK TOTAL		300.00			
00000	001355	XEROX FINANCIAL SERVICES	3183905	4/29/2022		4017-081090-9001-000-000-	.00	199.37	715828	LEASE/RENT OF EQUIPMENT	22130
						CHECK TOTAL		199.37			
						CLASS TOTAL		3,445.97			

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-3004-000-001-	.00	121.45	18169	REPAIR & MAINTENANCE EQUIP.	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-3004-000-001-	.00	20.00	18169	REPAIR & MAINTENANCE EQUIP.	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-3004-000-001-	.00	20.00	18169	REPAIR & MAINTENANCE EQUIP.	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-3004-000-001-	.00	1.00	18169	REPAIR & MAINTENANCE EQUIP.	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-3005-000-000-	.00	683.85	18169	MAINTENANCE SERVICE CONTRACTS	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-3010-000-000-	.00	635.23	18169	OTHER CONTRACTUAL SERVICES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-3010-000-000-	.00	280.15	18169	OTHER CONTRACTUAL SERVICES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5101-000-000-	.00	6,060.92	18169	ELECTRICAL SERVICES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5102-000-000-	.00	674.67	18169	HEATING SERVICES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5102-000-000-	.00	959.10	18169	HEATING SERVICES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5102-000-000-	.00	208.86	18169	HEATING SERVICES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5102-000-000-	.00	219.05	18169	HEATING SERVICES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5102-000-000-	.00	250.74	18169	HEATING SERVICES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5102-000-000-	.00	629.91	18169	HEATING SERVICES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5102-000-000-	.00	293.90	18169	HEATING SERVICES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5103-000-000-	.00	273.14	18169	WATER & SEWAGE SERVICES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5103-000-000-	.00	384.36	18169	WATER & SEWAGE SERVICES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5103-000-000-	.00	138.79	18169	WATER & SEWAGE SERVICES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5103-000-000-	.00	61.79	18169	WATER & SEWAGE SERVICES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5204-000-002-	.00	559.36	18169	TELEPHONE	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5204-000-002-	.00	118.86	18169	TELEPHONE	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5204-000-002-	.00	41.69	18169	TELEPHONE	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5204-000-002-	.00	37.84	18169	TELEPHONE	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5204-000-002-	.00	60.04	18169	TELEPHONE	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5401-000-000-	.00	40.88	18169	OFFICE SUPPLIES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5401-000-000-	.00	69.95	18169	OFFICE SUPPLIES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5401-000-000-	.00	79.74	18169	OFFICE SUPPLIES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5401-000-000-	.00	49.99	18169	OFFICE SUPPLIES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5401-000-000-	.00	72.57	18169	OFFICE SUPPLIES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5405-000-000-	.00	51.98	18169	JANITORIAL SUPPLIES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5407-000-000-	.00	220.28	18169	REPAIR AND MAINTENANCE SUPPLIES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5407-000-000-	.00	11.26	18169	REPAIR AND MAINTENANCE SUPPLIES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5407-000-000-	.00	35.10	18169	REPAIR AND MAINTENANCE SUPPLIES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5408-000-000-	.00	5.24	18169	VEHICLE AND POWERED EQUIP SUPPLIES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5408-000-000-	.00	10.00	18169	VEHICLE AND POWERED EQUIP SUPPLIES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5408-000-000-	.00	6.48	18169	VEHICLE AND POWERED EQUIP SUPPLIES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5408-000-000-	.00	239.90	18169	VEHICLE AND POWERED EQUIP SUPPLIES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5408-000-000-	.00	2,055.60	18169	VEHICLE AND POWERED EQUIP SUPPLIES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5408-000-000-	.00	62.67	18169	VEHICLE AND POWERED EQUIP SUPPLIES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5408-000-000-	.00	53.50	18169	VEHICLE AND POWERED EQUIP SUPPLIES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5408-000-000-	.00	525.06	18169	VEHICLE AND POWERED EQUIP SUPPLIES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5413-000-000-	.00	21.42	18169	OTHER OPERATING SUPPLIES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5413-000-000-	.00	34.85	18169	OTHER OPERATING SUPPLIES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5413-000-000-	.00	128.00	18169	OTHER OPERATING SUPPLIES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5413-000-000-	.00	240.33	18169	OTHER OPERATING SUPPLIES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5413-000-000-	.00	67.00	18169	OTHER OPERATING SUPPLIES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5413-000-000-	.00	23.96	18169	OTHER OPERATING SUPPLIES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5413-000-000-	.00	7.99	18169	OTHER OPERATING SUPPLIES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5413-000-001-	.00	133.31	18169	LINE SERVICE EQUIPMENT	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5413-000-002-	.00	51.50	18169	SECURITY MATERIALS & SUPPLIES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5413-000-002-	.00	74.99	18169	SECURITY MATERIALS & SUPPLIES	22133



AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5413-000-002-	.00	297.00	18169	SECURITY MATERIALS & SUPPLIES	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5414-000-000-	.00	192.69	18169	MERCHANDISE FOR RESALE	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5414-000-000-	.00	192.69	18169	MERCHANDISE FOR RESALE	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5715-000-000-	.00	1,647.50	18169	PROMOTIONAL FUND	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5801-000-000-	.00	199.00	18169	DUES & MEMBERSHIP	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-5801-000-000-	.00	275.00	18169	DUES & MEMBERSHIP	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-9001-000-000-	.00	93.45	18169	LEASE/RENT OF EQUIPMENT	22133
00000	007822	BANK OF AMERICA N A	03/31/2022	4/25/2022		4017-081090-9001-000-000-	.00	102.99	18169	LEASE/RENT OF EQUIPMENT	22133
CHECK TOTAL								20,108.57			
CLASS TOTAL								20,108.57			

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	002707	QUARLES ENERGY SERVICES &	3/22-1585	4/15/2022		4017-081090-5408-000-001-	.00	875.35	18108	VEHICLE GAS-AIRPORT USE	22125
						CHECK TOTAL		875.35			
00000	003596	TITAN AVIATION FUELS	P3518781	4/15/2022		4017-081090-5408-000-000-	.00	2,759.53	18110	VEHICLE AND POWERED EQUIP SUPPLIES	22125
00000	003596	TITAN AVIATION FUELS	3570392	4/15/2022		4017-081090-5414-000-000-	.00	31,234.90	18110	MERCHANDISE FOR RESALE	22125
00000	003596	TITAN AVIATION FUELS	3574680	4/15/2022		4017-081090-5414-000-000-	.00	30,267.02	18110	MERCHANDISE FOR RESALE	22125
						CHECK TOTAL		64,261.45			
						CLASS TOTAL		65,136.80			

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
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00000	009000	VIRGINIA DEPT OF TAXATION	3RD QTR-FY22A	4/11/2022		4017-081090-5804-000-000-	.00	29.20	18091	TAXES-FED, EXCISE & STATE	22127
						CHECK TOTAL		29.20			
						CLASS TOTAL		29.20			

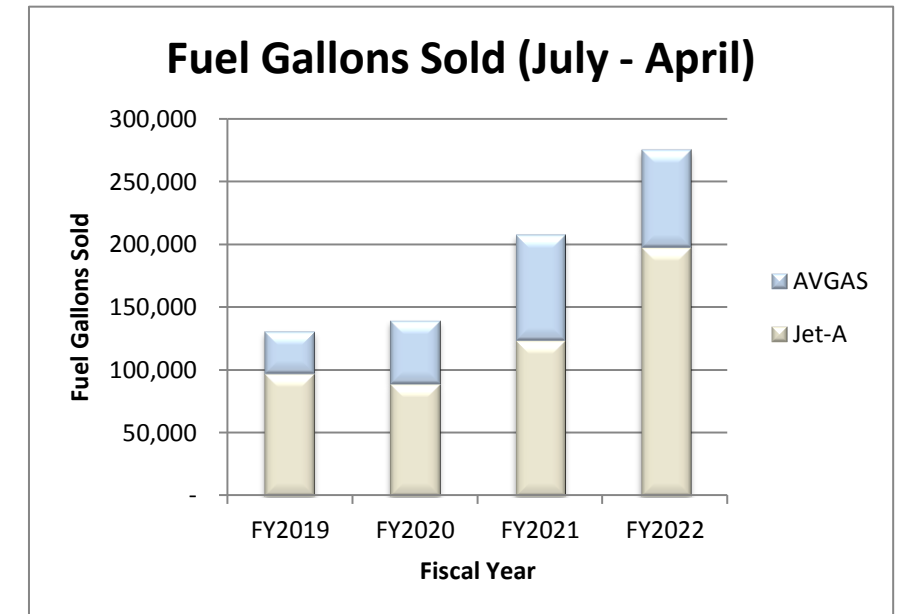
AIRPORT AUTHORITY CAPITAL PROJECTS

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
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22816	011975	VIRGINIA NUTRIENT BANK LL	4-2022	4/29/2022		4085-081030-8801-000-203-	.00	28,380.00	18232	NEW GA TERMINAL BLDG-SITE DESIGN	22130
						CHECK TOTAL		28,380.00			
						CLASS TOTAL		28,380.00			

**Winchester Regional  
Airport  
Fuel Gallons Sold**

**TOTAL GALLONS OF FUEL PRODUCTS SOLD**

Fiscal Year	TOTAL GALLONS OF FUEL PRODUCTS SOLD													Increase / (Decrease) Over Prior Year	
	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Over/ (Short)
July	42,724	29,277	31,814	36,654	18,673	19,778	15,431	17,079	22,444	16,418	17,148	16,387	27,251	37,307	10,056
August	36,611	26,159	24,324	34,261	19,755	17,900	15,552	18,267	15,699	14,004	19,439	16,288	21,866	32,639	10,773
September	36,983	29,081	27,575	6,733	19,177	20,136	20,680	15,485	15,028	15,144	14,945	16,702	22,699	32,428	9,729
October	40,344	36,999	32,623	5,658	17,645	20,085	21,535	19,072	20,578	18,087	15,493	14,337	25,904	29,420	3,516
November	28,282	26,294	26,193	4,599	25,527	13,361	12,474	12,393	14,097	14,811	13,661	16,949	19,467	28,045	8,578
December	24,216	23,396	19,468	9,701	17,367	11,706	9,372	14,146	8,887	12,882	10,971	17,011	20,432	22,478	2,046
January	20,456	21,370	23,108	16,610	21,208	10,443	7,351	7,376	8,787	12,195	7,379	10,876	13,342	19,869	6,527
February	18,250	15,900	23,091	19,477	11,316	8,987	7,587	7,877	13,733	11,535	7,446	13,093	13,696	23,081	9,385
March	28,433	23,362	29,594	17,122	13,238	12,287	6,922	9,384	10,481	13,095	10,289	10,318	19,029	25,030	6,001
April	29,187	31,277	23,299	16,214	14,214	13,910	13,692	11,735	11,976	14,175	14,410	7,982	24,392	25,388	996
May	26,908	31,700	29,507	28,509	21,282	13,669	13,077	12,943	14,980	17,472	15,470	11,491	27,458	0	(27,458)
June	35,972	34,248	30,783	21,605	19,214	18,127	11,742	21,351	19,781	20,428	13,723	21,693	38,897	0	(38,897)
<b>Total</b>	<b>368,366</b>	<b>329,063</b>	<b>321,378</b>	<b>217,142</b>	<b>218,618</b>	<b>180,388</b>	<b>155,414</b>	<b>167,106</b>	<b>176,468</b>	<b>180,246</b>	<b>160,374</b>	<b>173,127</b>	<b>274,433</b>	<b>275,685</b>	<b>1,252</b>



Fiscal Year	BREAKDOWN BY FUEL TYPE - GALLONS ONLY																			Increase/(Decrease)		AVGAS	
	FY 2014		FY 2015		FY 2016		FY 2017		FY 2018		FY 2019		FY 2020		FY 2021		FY 2022		Jet-A	AVGAS	TRUCK	SARA	
	Jet-A	AVGAS	Jet-A	AVGAS	Jet-A	AVGAS	Jet-A	AVGAS	Jet-A	AVGAS	Jet-A	AVGAS	Jet-A	AVGAS	Jet-A	AVGAS	Jet-A	AVGAS	Jet-A	AVGAS	TRUCK	SARA	
July	14,211	5,567	10,055	5,376	11,415	5,664	16,445	5,999	11,582	4,836	12,272	4,876	10,970	5,417	17,156	10,095	27,905	9,402	10,749	(693)	5,250	4,152	
August	13,172	4,728	9,768	5,784	11,580	6,687	9,409	6,290	8,899	5,105	14,622	4,817	10,336	5,952	12,549	9,317	24,978	7,661	12,429	(1,656)	4,498	3,163	
September	12,525	7,611	14,310	6,370	8,504	6,981	8,887	6,141	10,140	5,004	11,723	3,222	10,719	5,983	12,181	10,518	22,491	9,937	10,310	(581)	6,634	3,303	
October	13,605	6,480	16,647	4,888	13,265	5,807	13,788	6,790	13,242	4,845	12,090	3,403	8,306	6,031	15,257	10,647	22,224	7,196	6,967	(3,451)	4,420	2,776	
November	9,002	4,359	8,970	3,504	8,532	3,861	9,389	4,708	10,929	3,882	10,780	2,881	11,903	5,046	10,449	9,018	19,926	8,119	9,477	(899)	5,312	2,807	
December	8,751	2,955	6,174	3,198	10,515	3,631	5,854	3,033	9,143	3,739	7,835	3,136	12,129	4,882	13,143	7,289	15,760	6,718	2,617	(571)	3,697	3,021	
January	8,348	2,095	5,436	1,915	5,191	2,185	6,334	2,453	9,686	2,509	5,413	1,966	6,699	4,177	7,454	5,888	14,738	5,131	7,284	(757)	3,766	1,365	
February	6,063	2,924	5,543	2,044	5,604	2,273	9,983	3,750	9,232	2,303	5,476	1,970	8,864	4,229	9,007	4,689	14,622	8,459	5,615	3,770	6,916	1,543	
March	9,523	2,764	4,555	2,367	6,604	2,780	7,050	3,431	9,071	4,024	7,379	2,910	4,927	5,391	11,118	7,911	17,153	7,877	6,035	(34)	5,992	1,885	
April	8,757	5,153	8,498	5,194	7,476	4,259	8,157	3,819	10,462	3,713	9,805	4,605	4,396	3,586	15,446	8,946	17,888	7,500	2,442	(1,446)	5,127	2,373	
May	8,749	4,920	6,813	6,264	9,216	3,727	11,397	3,583	12,977	4,495	11,461	4,009	4,590	6,901	17,423	10,035					0		
June	11,976	6,151	7,088	4,654	15,519	5,832	14,852	4,929	12,771	7,657	8,325	5,398	12,592	9,101	28,544	10,353					0		
<b>Total</b>	<b>124,682</b>	<b>55,706</b>	<b>103,857</b>	<b>51,557</b>	<b>113,421</b>	<b>53,685</b>	<b>121,545</b>	<b>54,923</b>	<b>128,134</b>	<b>52,112</b>	<b>117,181</b>	<b>43,193</b>	<b>106,431</b>	<b>66,696</b>	<b>169,727</b>	<b>104,706</b>	<b>197,685</b>	<b>78,000</b>	<b>73,925</b>	<b>(6,318)</b>	<b>51,612</b>	<b>26,388</b>	